



TUITION ASSISTANCE APPLICATION PROCESS FOR 2025-2026

Please read the instructions carefully as it contains important information about submitting the 2025-2026 tuition assistance application.

IMPORTANT DEADLINES:

- **Returning Families** - The Tuition Assistance application is due no later than **February 14, 2025**.
- **New Families** - The Tuition Assistance application is due two weeks after the enrollment contract is signed.
- Tuition assistance awards are provided on a first-come, first-served basis, and late applicants may receive no, or a greatly reduced, award.

APPLYING FOR TUITION ASSISTANCE

To assist the Scholarship Committee in determining your financial need, the school uses a third party company, FACTS Management, to process all of your financial assistance documents.

Applications will only be reviewed for students who are enrolled for the 2025-2026 school year (e-sign and submit the re-enrollment tuition contract along with the non-refundable registration fee).

Please complete the **FACTS Grant & Aid Assessment online application**, submit the FACTS application fee, and upload the required tax documents to FACTS.

- The link to FACTS is: [Facts Management](#)

If you have any questions or encounter any technical issues regarding your online application, please contact FACTS directly at 866-441-4637.

ADDITIONAL SUPPORTING DOCUMENTS REQUIRED

After you have completed the FACTS application, please submit the following documents, as a complete hard copy packet, to the Registrar's Office (documents sent via email will **not** be accepted):

- Hebrew Academy [Supplemental Application for Tuition Assistance](#) (3-page form linked here).
- For applicants entering Kindergarten through Grade 12, proof you have applied for Step Up for Students or proof you will receive Unique Abilities funds. (**The application portal is set to open February 1st**)

For Pre-Kindergarten applicants, proof you have registered for VPK.

- Step Up for Students or Unique Abilities - <https://www.stepupforstudents.org/>
- VPK - <https://www.vpkhelp.org/>
- Copy of your 2023 or 2024 **Individual Tax Returns** - IRS form 1040, including all supporting tax schedule. (Applications received after April 15 are required to submit their 2024 tax returns)

If you are applying before you've received the current year's W-2 Wage and Tax Statements, please submit them as soon as they become available.

- 2024 **W-2 forms, 1099s, K-1s**
- **Bank and Brokerage Statements** for all accounts for the past **six (6) months**
- **Paycheck stubs** for the past **three (3) months**
- Complete and sign the IRS **Form 4506-T** – found at: www.irs.gov/pub/irs-pdf/f4506t.pdf
- If self-employed, 2023 or 2024 **Business Tax Returns** – IRS Forms 1120 or 1120S (Applications received after April 15 are required to submit their 2024 tax returns)
- If self-employed, **business financial statements** - balance sheet and income statement for 2023 or 2024
- If applicable, supporting documentation for Social Security income, child support, food stamps, Worker's Compensation, and/or other sources of income

- If you do not file a tax return, you are required to provide documentation of all income received.
- Information about any other scholarship or tuition assistance programs you are applying for or have received. Failure to divulge this information will result in loss of scholarship funds.

Once all items are completed and submitted, the Scholarship Committee will review your application. If awarded, you will receive a scholarship award via e-mail from the Registrar's Office and your tuition balance will be adjusted accordingly. You will be **required** to set up your payment plan thereafter in the summer of 2025.

FINANCIAL ASSISTANCE STIPULATIONS

- All awards of tuition assistance are subject to the availability of funds; therefore, Hebrew Academy cannot guarantee financial assistance, or guarantee that the level of previous financial assistance can be repeated in subsequent years. The financial assistance process is conducted with the utmost sensitivity and confidentiality. All submissions are presented to the Scholarship Committee.
- No information regarding the upcoming school year will be sent to families who have not completed their contracts and/or financial arrangements for the current school year.

QUESTIONS?

For additional inquiries, please contact Angela Mardy, School Registrar, at 305-532-6421 ext. 109 or via email: amardy@rasg.org.